**PROTECTION AND PERMANENCY MEMORANDUM, 14-15**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

Division of Protection and Permanency

**DATE:**  November 21, 2014

**SUBJECT:** Accessing Placement Moves within a PCC/PCP Placement

The purpose of this memorandum is to inform staff of a new tip sheet created to assist them in searching for placement information in TWIST. When a child is placed with a PCC/PCP agency, there are many times when the child may be moved to a new placement(s) within the same agency. When this occurs, it is not reflected on the “Placement Summary” screen in TWIST; only the name of the provider appears here. Since there are times when the SSW needs access to individual move information (court, IRB, etc.), the [Accessing Placement Moves Within a PCC/PCP Placement](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Accessing%20Placement%20Moves%20Within%20a%20PCC%20or%20PCP%20Placement.docx) tip sheet has been created to assist workers in obtaining the information.

If you have any questions regarding this memorandum, please contact:

Tina Hagenbuch, Out of Home Care Branch Manager

[Tina.hagenbuch@ky.gov](mailto:Tina.hagenbuch@ky.gov)

(502) 564-6852, ext. 3577